

UNITED HOSPITAL AUXILIARIES OF NSW INC.
STATEMENT OF RECEIPTS AND PAYMENTS - YEAR ENDING 30 JUNE 2023



BRANCH NAME:

UHA REGION: (eg Central West)	2023 Column A	2022 Column B
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GROUP A: INCOME (this includes all income received by your Branch)

1	Membership Fees - fees paid by members to belong to branch		
2	Funds Raised - Raffles/Street Stalls/Fetes/Catering etc		
3	Funds Raised - Gift Shops/ Coffee shops/vending machines/kiosks etc		
4	Donations & Bequests - DGR Items		
5	Bank Interest - from all accounts including Investment Accounts		
6	Other Income - sundry deposits eg MOH Delegate Subsidy		
7	FUNDRAISING INCOME:	-	
LESS EXPENSES FROM FUNDRAISING:			
8	Gift Shops/ Coffee Shop/Kiosk - stock and running expenses,		
9	Gift Shops/ Coffee Shop/Kiosk - wages, wage expenses (Super) ATO etc		
10	Raffle costs incl. raffle books and prizes		
11	Street Stall Costs: eg site cost, items purchased for sale		
12	Function Costs : eg Venue, Catering , Prizes and Gift items		
13	Vending Machine: stock and labour costs		
14	Craft Costs: cost of raw materials etc		
15	Other: Miscellaneous Costs		
16	FUND RAISING EXPENSES SUB TOTAL:	-	
17	NET FUNDRAISING PROCEEDS: INCOME MINUS EXPENSES	-	
18	Add: OPENING CASH AT BANK AS AT 1st JULY 2022 (please note: include all Investment Accounts) THIS FIGURE MUST AGREE WITH CLOSING BALANCE AS AT 30/6/2022		
19	TOTAL GROUP A: (MUST agree with Total Group B)		

GROUP B: OTHER EXPENSES (Not related to fundraising)

20	UHA Affiliation Fee \$33 per branch per annum		
21	Gifted to Hospital, MPS or Health Facility NB:This figure MUST be the same as the TOTAL shown on your Statement of "Gifts to Health Care Facility".(Page 2)		
22	Administration Fees - eg Stationery, Postage, Auditor, internet etc		
23	Miscellaneous Expenses - eg Conference attendances, Petty Cash etc		
24	OTHER EXPENSES SUB TOTAL:	-	
25	Add: CLOSING CASH AT BANK AS AT 30th JUNE 2023 (add Investment Accounts / less unrepresented cheques)		
26	TOTAL GROUP B: (MUST agree with Total Group A)		

LIST OF ONGOING BRANCH INVESTMENTS

	(Please include these amounts in your Cash at Bank 30/06/2023 - Group A & B)	Account Type	Value \$
27			

28 **BRANCH STATEMENT:** The above statement of financial performance is a true and fair view of all income and expenditure of the Branch as at/...../ 2023
 Signed:.....Treasurer/President

29 **AUDITORS STATEMENT:** Please see over (to be signed by the Auditor)

★ **THIS FORM "UNAUDITED" IS TO BE RETURNED BY: 31st AUGUST 2023**

★ **THE "AUDITED" FORM IS TO BE RETURNED TO HEAD OFFICE BEFORE: 30th SEPTEMBER 2023**



UNITED HOSPITAL AUXILIARIES OF NSW INC.

TO: UHA OF NSW INC. LOCKED BAG 2030, SAT LEONARDS NSW 1590
E: uhaofnsw@gmail.com P: (02) 9926 4263

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR YEAR ENDING 30th JUNE 2023**

AUDITED REPORT TO BE RETURNED TO HEAD OFFICE BY 30th SEPTEMBER 2023

AUDITORS STATEMENT

I/We have audited the books and accounts of the Branch
and certify the statements shown overleaf are correct.

NAME OF AUDITOR:

SIGNATURE OF AUDITOR & QUALIFICATIONS:

DATE OF AUDIT:

AUDITING REQUIREMENTS as per UHA of NSW BY-LAWS PART IV CLAUSES 8 a.b.c.

- 8a.** **The Financial Year shall end at 30th June.** Copies of the audited Financial Statement shall be forwarded to the Health Service, United Hospital Auxiliaries office, Regional Representative and one copy retained for Auxiliary Records.
- 8b.** Books **shall not** be audited by a member of the Auxiliary.
- 8c.** * It is necessary that an Auditor, who is auditing an Auxiliary with profit under \$20,000, be a person with experience and expertise in the field of commercial and government finance and a person with sound accounting knowledge and experience;
 - * Profit \$20,000 and less than \$100,000 - Auditor must be a member of the Association of Taxation and Management Accountants, member of the National Institute of Accountants, person who holds a degree, diploma or certificate in Accounting from a recognised institution;
 - * Profit of \$100,000 or more - Auditor must be a member of either the Institute of Chartered Accountants in Australia or CPA Australia;